



Boston Housing Authority-CCECR  
 Resident Capacity Program  
 30 Bickford Street, 2<sup>nd</sup> Floor  
 Boston, Massachusetts 02130

617-988-5316  
 TDD 1-800-545-1833 Ext. 420

**Tenant Task Force/Organization/Council  
 Tenant Participation Funds**

**Development Name:** \_\_\_\_\_

**Allocation Total:** \_\_\_\_\_ **#of occupied units** \_\_\_\_\_

**For the Period of:** April 1, 2019 to March 31, 2020

**Line Item Budget:** **Amount Budget**

**Current Balance** \$ \_\_\_\_\_

**LTO responsibilities and organizational Development** \$ \_\_\_\_\_  
 (For example, membership dues, educational conferences, meetings,  
 and trainings) including elections cost

**LTO Support and equipment** \$ \_\_\_\_\_  
 (For example, office equipment, furniture, audio visual, phone internet, paper, pens,  
 pencils, etc)

**Outreach Activities** \$ \_\_\_\_\_  
 (For example, flyers, stipends for youth to put out flyers, Holiday Outreach Event  
 newsletters), including interpretation and translation

**General activities** \$ \_\_\_\_\_  
 For example, committee meetings, HUD regulation meetings, fiscal  
 support and transportation to meetings)

**Miscellaneous/other** \$ \_\_\_\_\_  
 (food and unexpected cost related to LTO responsibilities, **bank fees**)

Used funds already (if applicable) \$ \_\_\_\_\_

**Total amount of check to be written out** \$ \_\_\_\_\_

**President's Signature** \_\_\_\_\_

**Date Submitted:** \_\_\_\_\_

**Treasurer's Signature** \_\_\_\_\_