## Summary of Changes to the ACOP

## Effective Date 8/1/2025

Edit: 4.2.3 Removal of an Application from a Waiting List (Federal Programs Only) – add language which is more favorable to the applicant allowing an application to be reinstated, if an applicant responds to the Withdrawal letter within 10 days after failing to respond to the initial letter of interest, the BHA will schedule a final eligibility interview with the applicant.

**Edit**: **9.2.6 Interim Recertification** – Updated language to mirror LH Admin Plan which is more favorable to the resident in reporting and adjusting rent share (removed language referencing changes reported before the 15<sup>th</sup> of the month versus after). Also included clarification that if verification documents are not provided within the specified timeframe, no retroactive adjustments will be made.

Edit: 9.2.8 (b) Flat Rent Versus Income Based Rent: Changed language from "TSR" to "Recertification Process". Also, explained that residents will be automatically defaulted to the lower of the income-based rent or the flat rent, and will be notified that if they would like to elect the higher rent share, that they must do so in writing to the BHA within 20 days of the date of the notice of rent share.

Added: Chapter 11: Definitions – added new language to define "Earned Income"

Edit Chapter 11: Definitions – added new language to define "Family"

**Added:** - **Chapter 11 Definitions** -added new language to define "Health and Medical Care Expenses"

Edit: Chapter 11 Definitions- added new language to define "Minor"

Edit: Chapter 11 Definitions- added new language to define "Unearned Income"