



BOSTON HOUSING AUTHORITY
 Occupancy Department Fax: 617-988-4214
 56 Chauncy Street, 1st Floor
 Boston, Massachusetts 02111

Phone: 617-988-4200
 TDD: 800-545-1833 x420
 www.BostonHousing.org

(This information is available in an alternative format upon request.)

BHA PRELIMINARY APPLICATION RECEIPT

PLEASE PRINT NAME OF HEAD OF HOUSEHOLD _____

 SIGNATURE OF HEAD .Social Security Number DATE

 SIGNATURE OF CO-HEAD Social .Security Number DATE

Our Mailing Address is: **Boston Housing Authority
 Occupancy Department
 John F. Murphy Housing Service Center
 56 Chauncy Street, 1st floor
 Boston, MA 02111**

Our Contact Numbers: Status Line- 617-988-4200 and TDD# 800-545-1833 X420

Our Web Site Address is: http://www.bostonhousing.org/housing_services.html

Please remember, per our **Confidentiality Policy** we will not provide any of your information to individuals who **are not listed on your BHA application**. Should you want us to provide information to specific individual(s), please sign an **Authorization of Release of Information**. We are not allowed to accept "verbal authorizations." This form is enclosed and is available upon request or by downloading from our website above.

In addition if you need your BHA mail to be copied to a person of your choice, you need to submit a written request to us to the address listed above with the complete name, address, and relationship of the person.

Please be advised that the BHA accepts Original documents ONLY. If you want copies of the documents you are submitting to us, please make sure to make your own copies prior to submitting them to us. If you want the BHA to provide you with copies of your documents, you will need to make the request in advance Also, note that it is your responsibility to inform the BHA **in writing** of any change of address, income, or household composition and to respond to application updates, as well as any other information sent to you. Failure to do so may result in your application withdrawal.

Thank you and hope we may be of your assistance.

Sincerely,

Boston Housing Authority

FOR BHA USE ONLY

APPLICATION SUBMITTED: IN PERSON () BY MAIL ()

Boston Housing Authority acknowledges receipt of your Preliminary Application.

In addition the applicant has provided the following Third Party Priority Certification Form, completed and signed as checked off below:

- o Disaster
- o Victim of Hate Crime
- o Avoidance of Reprisal
- o Condemnation
- o Urban Renewal
- o Domestic Violence
- o Court-Ordered No Fault Eviction
- o Inaccessibility of Dwelling Unit
- o Other Government Action (Federal Programs Only)
- o Homelessness o Excessive Rent Burden
- o Imminent Landlord Displacement
- o None Submitted

 SIGNATURE OF BHA STAFF MEMBER

 DATE



This is an important notice. Please have it translated.
 Este é um aviso importante. Queira mandá-lo traduzir.
 Este es un aviso importante. Sirvase mandarlo traducir.
 ĐÂY LÀ MỘT BẢN THÔNG CÁO QUAN TRỌNG
 XIN VUI LÒNG CHO DỊCH LẠI THÔNG CÁO ẤY
 Ceci est important. Veuillez faire traduire.
 本通知很重要。请将其译成中文。
 នេះគឺជាជំនាញសំខាន់ សូមមេត្តាបកប្រែជូនផង

