

May, 2010 LEP Working Committee Update – we are pleased to announce that our Language Access Coordinator, Vivian Lee, began her work on April 8, 2010 and is hiring several language interns to work with her this summer. Training has been completed in the Occupancy Department and continues in Leased Housing through May. A data tracking form is in use in trained departments (including Grievance & Appeals). Translation posters have been ordered and will continue to be posted. More key staff members are being trained in the use of a language line. Departments are designating their Language Assistance Liaisons (LALs) and continuing to designate their Vital Documents. Because there are so many Vital Documents, not all can be translated at once due to the number and cost. The process will continue over a substantial period of time. Priorities for translation are documents related to admission, recertification and termination of assistance where a summary of the document is insufficient.