



**BOSTON HOUSING AUTHORITY SECTION 3 WORKER AFFIDAVIT**

**In compliance with Section 3 of the HUD Act of 1968 and 24 CFR Part 75, any person seeking Section 3 preference in training and employment shall certify or submit evidence to the Boston Housing Authority (BHA) that the person qualifies as a Section 3 Worker or Targeted Section 3 Worker.**

1. I reside in:

- Essex or Middlesex County, MA
- Norfolk or Suffolk County, MA
- Plymouth County, MA or Rockingham County, NH
- I do not live in the Boston-Cambridge-Quincy, MA-NH Metro Area (skip #2)

2. **Section 3 Worker** (check only one):

- My income from the past 12 months is at or below the **\$82,950** individual income limit of the Boston-Cambridge-Quincy, MA and Rockingham County, NH area.
- At the time of hire, *which was within the past 5 years*, my income was at or below the **\$82,950** individual income limit of the Boston-Cambridge-Quincy, MA and Rockingham County, NH area. *[Provide evidence of hiring year and income at time of hire]*
- I am employed by a Section 3 Business Concern

**Business Address:** \_\_\_\_\_  
\_\_\_\_\_

- I am a YouthBuild Participant

3. **Targeted Section 3 Worker** (check only one):

- I am or have been in the past five years a **resident of BHA.**
- I am or have been in the past five years a participant of **BHA's Section 8 voucher program.**
- I am or have been in the past five years a resident or a participant of a Section 8 voucher program managed by another public housing authority
- None of the above statements apply

Eligibility Guideline for FY 2023 (updated June 2023)

(Verify current income levels at <http://www.huduser.org/portal/datasets/il.html>)

**Boston-Cambridge-Quincy, MA-NH Metro Area consists of Essex, Middlesex, Norfolk, Plymouth, Suffolk County, MA and Rockingham County, NH.**

I hereby agree to provide, upon request, documents verifying the information provided on this form and authorize my employer to release information required to verify my Section 3 status. I certify that the information on this form is complete and accurate. I understand that providing false statements or information is punishable under state and federal law. Signed under the penalties of perjury,

Print Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

## Section 3 Fact Sheet

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Section 3 is a provision of the Housing and Urban Development Act of 1968. The purpose of Section 3 is to ensure that employment and other economic opportunities generated by certain HUD financial assistance shall, to the greatest extent feasible, and consistent with existing Federal, State, and Local laws and regulations, be directed to low- and very low-income persons, particularly those who are recipients of government assistance for housing, and to business concerns which provide economic opportunities to low- and very low-income persons.

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Meaning: The Boston Housing Authority (BHA) and its recipients are mandated by HUD to provide employment and training opportunities to low- and very low-income persons, especially to BHA residents and participants of our leased housing program. BHA and its recipients must also provide and facilitate contracting opportunities to Section 3 Business Concerns.

**Section 3 Worker** is a worker that currently fits, or when hired within the past five years fit one of these categories:

1. Worker's income for the previous or annualized calendar year is below the income limit published by HUD
2. Worker is employed by a Section 3 business concern
3. Worker is a YouthBuild participant

**Targeted Section 3 Worker** is a Section 3 Worker who:

1. Is employed by a Section 3 business concern
2. Currently fits or when hired fit one of these categories, as documented within the past five years:
  - a. A resident of public housing or Section 8-assisted housing
  - b. A resident of BHA or participant of BHA's leased housing program
  - c. A YouthBuild participant.

**Youth Build Participant** is an at risk youth ages 16-24 who previously dropped out of high school that is partaking in a community-based pre-apprenticeship program.

**Section 3 Business Concern** is a business that meets one of these categories, as documented within the last six-months:

1. At least 51 percent owned and controlled by low- or very low-income persons;
2. Over 75 percent of the labor hours performed for the business over the prior three-month are performed by Section 3 workers; or
3. At least 51 percent owned and controlled by current public housing residents or residents living in Section 8-assisted housing.

### Implementation:

- To the greatest extent feasible, BHA and its recipients must have employees that are Section 3 Workers that work at least **25 percent** or more of the total number of labor hours worked by all workers employed with BHA. At least **five (5) percent** of that 25 percent must be the total number of labor hours worked by Targeted Section 3 Workers.

### Certification:

- For compliance purposes, BHA will report the labor hours of workers who certify as Section 3 Workers and Targeted Section 3 Workers. Workers who seek a preference must self-certify as Section 3 Workers or Targeted Section 3 Workers by completing the Section 3 Worker Affidavit Sheet and providing acceptable evidence.